

Job description

Chairperson

AOTrauma Research Commission (AOTRC)

AOTrauma International searches:

A highly motivated trauma/orthopedic surgeon, who is altruistic, a true team player, and who has the vision and astuteness to lead and further develop the AOTrauma community as the worldwide leading global network of experts in the field of trauma and/or orthopedic surgery. The candidate should have a reputable education and background in research and orthopedic trauma surgery, ideally combined with a good business and strategic awareness. He/she should have a broad international experience and be able to work in multi-cultural environments. As a leader, he/she must possess strong and refined people skills, and a dedication to sharing and encouraging ideas across professional and cultural boundaries.

Position	AOTrauma executive member
Function	AOTrauma Research Commission (AOTRC) Chairperson
Territory	Global
Reporting to	AOTrauma International Board (AOTIB)
Term	One (1) year as AOTRC Chairperson-elect Four (4) years as AOTRC Chairperson (single term, non-renewable)

Responsibilities:

Accountabilities

Accountable to the AOTRC and the members of the AOTrauma community

- Lead the AOTRC without bias—enacting all AOTrauma Terms of Reference, guidelines and policies
- Ensure that AOTrauma Research remains a surgeon-led community—creating value for its members
- Oversee AOTRC's budget with fiscal prudence and diversify its potential revenue streams
- Communicate the annual AOTrauma Research budget and plans to the AOTRC as well as to all AOTrauma Regional Research Committees and Global Commissions
- Initiate and encourage innovative programs and services for the advancement of the AOTrauma Research community
- Identify and engage potential successors in accordance with succession planning

Accountable to the AOTIB for the performance and compliance of the AOTRC

- Ensure that the AOTRC as a whole conforms to all charters (incl. by-laws, shared values, code of ethics), templates of governance and policy guidelines of the AO Foundation
- Represent the interests of the AOTRC on the AOTIB
- Convey and implement all AOTIB directives, goals and objectives to the AOTRC, its various stakeholders and its regional entities, and monitor performance and achievement
- Oversee the submission of the annual AOTrauma Research budget and plans to the AOTIB for approval by the AOTrauma Executive Director and financial controller
- Oversee the definition, implementation and monitoring of AOTRC's mid-term plan activities
- Advance the vision and mission of the AO Foundation

Governance

Chair the AOTRC meetings

- Ensure that the structure of the AOTRC mirrors the strategic intent and needs of the organization and is congruent with AOTrauma's templates of governance
- Conduct, manage and facilitate AOTRC meetings without self-interest, in an efficient and effective manner (cost and time conscious), including preparation of all documentation, minute taking and action points follow-ups, and according to agreed guidelines, policies and budgets
- Ensure a fair delegation of the correct tasks and projects to appropriate AOTRC members
- Champion and regularly review/amend the AOTrauma Research strategy, initiate corrective measures when necessary
- Contribute (with the AOTrauma Global Research Manager) to the definition, implementation and regular reporting of the AOTRC annual budgeting processes
- Supervise and monitor the implementation of resolutions, action plans, initiatives and projects (milestones and budget)
- Sign and distribute minutes of the AOTRC meetings to all relevant parties
- Approve and release the AOTrauma Research contribution to the Annual Report of the AO Foundation
- Encourage and facilitate an open information exchange policy and collaborative teamwork within the AOTRC

Monitor the performance and effectiveness of the AOTrauma Regional Research Committees

- Attend all AOTrauma Regional Research Committee meetings at least once during tenure
- Present the vision, mission, strategy, and activities to the AOTrauma Regional Research Committees
- Maintain a pro-active and open communication with the AOTrauma Regional Research Committees in regular time intervals
- Set and measure the performance of the AOTrauma Regional Research Committee Chairpersons
- Ensure that the AOTrauma Regional Research Committees create alignment and value for the AOTrauma community
- Support the development of proactive, timely, fair, and transparent succession planning

Networking and partner management

Support the development of mutually beneficial alliances/partnerships

- Plan and manage the building of relationships with approved industrial and academic partners
- Create alliances with regional, national, and international trauma and orthopedic societies and other NGO entities
- Establish and approve sponsorship partnerships and agreements if appropriate and respectful of the current contracts in place

Lead the collaboration and exploit the synergies with other AO parties

- AO Clinical Divisions—AOSpine, AO CMF and AO VET
- AO Institutes, Service and Support organizations—Education (AOEI), Clinical Research (AOCID), Research (ARI), Technical Commission (TK), Finance, and Human Resources

Act as primary liaison and lead the collaboration between the AOTRC and AO Foundation's approved industrial partners

- Manage contracts, partnerships and alliances, according to the AOTIB and AOTRC templates of governance process

Requirements

Essential criteria

- An AOTrauma paying member
- Previous experience with AOTrauma Research (officer role is a strong advantage)
- An active, practicing trauma and/or orthopedic surgeon, with demonstrated knowledge and experience in trauma, ideally holding a leadership position at a university or academic institution
- Have a good research reputation—well published in high impact academic journals, first rate research network and connections including fund raising capability, some experience in multi-center clinical and/or applied research studies
- A recognized member or officer on key national, regional or international trauma associations
- Does not hold other governance positions in AOTrauma. If elected from within the same governance body and keen to assume the position, he/she will be required to resign from the prior position as soon as the term as new chairperson-elect begins.
- Ready to prepare, attend and actively participate in various governance meetings (AOTrauma and AOF)
- Highly motivated to develop and manage interpersonal connections across professional specialties and to continue to build up AOTrauma as the world leading Trauma body
- A good and clear communicator, a good listener and a facilitator
- Prepared to volunteer up to 2–3 days per month away from his/her clinical practice, as well as to be reasonably accessible at his/ her clinical practice
- Prepared to volunteer up to 1 day per month for meeting preparation, correspondence by email or telephone
- Able to work in multi-cultural teams and environments
- Willing to travel internationally
- Have a good command of English (written and spoken). Any other global languages are advantageous
- Have experience in working with committees/boards

Highly desirable criteria

- Show proven innovation within his/her own institution or affiliated orthopedic bodies
- Have a broad personal network and strong relationships with international opinion leaders in trauma and/or orthopedic surgery
- Enjoy leading people by engaging and delegating
- Have a sound business awareness—understands business strategy and marketing-like activities
- Be a good project manager, delegator, and capable and willing to use diplomatic skills
- Have a good knowledge of Mac or Microsoft Office, ideally combined with other IT interests and skills

Remuneration

As per AO Foundation's guidelines